



**Dear applicant,**

We are looking forward to your application for a volunteer peace service with Aktion Sühnezeichen Friedensdienste (ASF) / Action Reconciliation Service for Peace (ARSP). Before filling the application forms, please read carefully all information about the volunteer service with ASF/ARSP on our website.

ASF/ARSP offers the following:

- For applicants **from Poland**: a volunteer service taking place **in Germany or in Great Britain**.
- For applicants **from Ukraine**: a volunteer service taking place **in Germany or in Poland**.
- For applicants **from other countries**: a volunteer service taking place **in Germany**.

**A complete application contains:**

- the completed **application form**
- a **non-tabular résumé** (curriculum vitae)  
*Please, do not send us just a CV in tabular form, but tell us something more about yourself. What has left marks on you? Which experiences and events were and are important in your life? What do you consider personally as important?*
- An additional CV / curriculum vitae in tabular form is optional
- your answers to the **five questions for applicants** (see at the end of the forms)
- **4 passport photos** (please write your name on the back of each one)

The documents of your application will not be sent back to you due to financial reasons.

Please, send your application both via postal service and by e-mail (as a PDF document) to the **ASF/ARSP** office that is responsible for your country. If there is no ASF/ARSP-office in your country, send your application to ASF Germany in Berlin.

**We are looking forward to your application!**

# Application Form 1/4

You can fill out the form on the computer or use a typewriter or black ink with block lettering.

.....  
Name, first name

.....  
Date of birth (day / month / year)

.....  
Place of birth

.....  
Occupation / course of study

.....  
Religious affiliation (if applying to you)

.....  
Nationality / Nationalities

**Address (for mailing)**

**Person to notify in case of emergency**

.....  
Name, first name

.....  
Name, first name

.....  
Address

.....  
Address

.....  
Telephone

.....  
Telephone

.....  
E-mail

.....  
E-mail

# Application Form 2/4

## Passport Data

EU-citizens will need a valid ID card for their service in Germany.

All other applicants will need a valid passport, expiring only 6 months after ending their service, or later.

## We need the following information:

.....  
Last name (surname), first name

Registered address (see passport / ID Card)

.....  
.....

.....  
Date of birth (day / month / year)

.....  
Place of birth

.....  
Nationality

.....  
Passport number / ID Card number

.....  
issuing agency and location

.....  
Date issued

.....  
valid until

What embassy will you apply for your visa?

.....  
Address

# Application Form 3/4

## Language Skills

(G = good / A = average / L = low, You may also indicate language certificates you have obtained, e.g. A1 to C2.)

| Languages | reading |   |   | writing |   |   | speaking |   |   | understand conversation |   |   |
|-----------|---------|---|---|---------|---|---|----------|---|---|-------------------------|---|---|
|           | G       | A | L | G       | A | L | G        | A | L | G                       | A | L |
|           |         |   |   |         |   |   |          |   |   |                         |   |   |
|           |         |   |   |         |   |   |          |   |   |                         |   |   |

## In which country and region would you like your service with ASF/ARSP to take place?

(multiple references possible)

- Germany
  Great Britain
  Poland

|                  | acceptable               | not acceptable           |
|------------------|--------------------------|--------------------------|
| Rural / villages | <input type="checkbox"/> | <input type="checkbox"/> |
| Town             | <input type="checkbox"/> | <input type="checkbox"/> |
| large city       | <input type="checkbox"/> | <input type="checkbox"/> |

## What type of projects would you like to get involved with? In what fields of activity do you have prior experience?

(multiple references possible)

| Type of project                     | Experiences              | Wish to get involved with |
|-------------------------------------|--------------------------|---------------------------|
| Social work                         |                          |                           |
| with the elderly                    | <input type="checkbox"/> | <input type="checkbox"/>  |
| with people with special needs      | <input type="checkbox"/> | <input type="checkbox"/>  |
| with socially disadvantaged people  | <input type="checkbox"/> | <input type="checkbox"/>  |
| with people with mental disability  | <input type="checkbox"/> | <input type="checkbox"/>  |
| Memorial sites / museums / archives | <input type="checkbox"/> | <input type="checkbox"/>  |
| Education and public relations work | <input type="checkbox"/> | <input type="checkbox"/>  |

## Driver's license

- Yes /  no
 class 
 comment

# Application Form 4/4

## Which abilities have you already developed and would like to apply?

| Abilities          | Experiences              | Abilities       | Experiences              |
|--------------------|--------------------------|-----------------|--------------------------|
| Music              | <input type="checkbox"/> | Computer        | <input type="checkbox"/> |
| Dance              | <input type="checkbox"/> | Creative design | <input type="checkbox"/> |
| Theater            | <input type="checkbox"/> | Handicraft      | <input type="checkbox"/> |
| Photography / Film | <input type="checkbox"/> |                 |                          |
| others             | <input type="checkbox"/> | namely:         | .....                    |

## Disabilities or affliction of your health

In order to find a matching placement and the suitable insurance cover for you: Does ASF have to take any physical or mental disability or affliction of your health into consideration?

Do you have to take medicine regularly? Do you have to visit doctors regularly? Are you currently in therapy? Please explain your situation and your special requirements.

## I have read the application information and would like to apply for a position in ASF's peacebuilding services:

Aktion Sühnezeichen Friedensdienste processes your personal data exclusively for dealing with your application. Your data is forwarded only to those employees of Aktion Sühnezeichen Friedensdienste who are responsible for such. We cannot process your application unless this data is provided in full. If your application is successful, your data will be needed for carrying out your peacebuilding services. If it is unsuccessful, your data will be deleted six months after the end of the application process, unless you grant us your consent to make further use of your data. More detailed information on the use of your data is available in our [Data Protection Information](#).

.....  
Date Signature

If you are not of age in your home country, or if you are younger than 18 years, we also need a signature of a parent or legal guardian:

.....  
Date Signature

### Checklist for appendix

- Résumé (non-tabular)
- optional: tabular CV
- 4 passport photos
- Is your e-mail correct? ASF will communicate with you on receipt of your application via e-mail.
- Answers to the 5 questions for applicants

There is / are the following question(s) left:

# Five Questions For Applicants

Please include the answers to these five questions.

1. Why do you want to do a volunteer peace service?
2. Please write something about your past experiences, activities, and interests; what kinds of abilities can you contribute? What are your experiences with living and working together with other people?
3. In which fields of activities would you like to be involved during your service, and why? Which fields of activities are you not at all interested in, and why not?
4. What country are you applying for (Germany / Great Britain / Poland)? What is attractive to you about a volunteer service in this country? What are your hopes? Is there something worrying you?
5. When you compare the information about ASF and its goals with your own: Where do you see similarities and differences? Do you have any questions?